

**LOGAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY  
NOVEMBER 26, 2019 - OPEN SESSION**

Russell Burke, Chairman opened the November 26, 2019 meeting of the Logan Township Municipal Utilities Authority at 7:00 pm stating that the meeting is being conducted in accordance with the requirements of the Open Public Meetings Act, with notices of all regularly scheduled meeting dates and place of meetings from February 1, 2019 to January 31, 2020 published in the Gloucester County Times and the Courier Post and submitted to the Logan Township Clerk for posting in the municipal building.

**Pledge of Allegiance and a Moment of silence.**

**Roll Call/Attendance:**

Russell Burke-Chairman, requested a roll call which revealed the following Members present:

Will Drew, Brian Toliver and Russell Burke

Ray Guy recorded as absent.

Other meeting attendees included: Kenneth DiMuzio-Solicitor, Timothy Bradley-Engineer, Carly Schultz-Business Manager, Christopher Whalen-Superintendent and Donna Hughes – Administrative Assistant.

Ray Guy recorded as absent.

**Approval of Minutes:**

The minutes for the October 22, 2019 meeting were presented

On motion by Mr. Drew, seconded by Mr. Toliver, it was moved to approve the minutes for the October 22, 2019 meeting.

RECORDED VOTE:	Aye:	Mr. Drew, Mr. Toliver and Mr. Burke
	Nay:	None
	Abstain:	None
MOTION CARRIED:		3-0-0

**Payment of Bills:**

The bills presented for payment of the November 26, 2019 Bill List were reviewed and discussed.

On motion by Mr. Drew, seconded by Mr. Toliver, it was moved to approve the bill list for all authorized bills.

RECORDED VOTE:	Aye:	Mr. Drew, Mr. Toliver and Mr. Burke
	Nay:	None
	Abstain:	None
MOTION CARRIED:		3-0-0

**Engineer's Report:**

Mr. Bradley presented and explains his memorandum on the LTMUA Facility Improvements and Effluent Force Main Replacement Project Design Revisions due to reduced future flows.

Mr. Bradley reports the SBR Expansion Project is 100% complete. There is some paperwork that needs to be completed.

Mr. Hill arrived to the meeting at 7:11 p.m.

**Solicitor's Report:**

Mr. DiMuzio presented the following Resolutions:

RESOLUTION 64-19: INCREASING WAGES FOR EMPLOYEES OF THE AUTHORITY

On motion by Mr. Hill, seconded by Mr. Drew it was moved to increase the wages for the employees of the Authority

RECORDED VOTE:     Aye:       Mr. Drew, Mr. Toliver, Mr. Hill and Mr. Burke  
                              Nay:       None  
                              Abstain: None

MOTION CARRIED:   4-0-0

RESOLUTION 65-19: AUTHORIZING THE EXECUTION OF A RISK MANAGEMENT CONSULTANT AGREEMENT WITH MICHAEL AVALONE OF CONNER STRONG COMPANIES, INC. FOR THE NEW JERSEY UTILITIES AUTHORITY JOINT INSURANCE FUND

On motion by Mr. Drew seconded by Mr. Hill, it was moved to authorize the execution of a Risk Management Consultant Agreement with Michael Avalone of Conner Strong Companies, Inc. for the New Jersey Utilities Authority Joint Insurance Fund

RECORDED VOTE:     Aye:       Mr. Drew, Mr. Toliver, Mr. Hill and Mr. Burke  
                              Nay:       None  
                              Abstain: None

MOTION CARRIED:   4-0-0

**Superintendent's Report:**

Mr. Whalen reports:

The LTMUA received a credit from JIF for 2020. The credit will be applied to next year's bill.

Mr. Whalen is working on a new "Drug and Alcohol Testing Policy" for Non-DOT.

Mr. Whalen asks the Board for approval for the Annual Holiday Luncheon on 12/20/19.

**Business Manager's Report:**

Mrs. Schultz asks the Board if they have any questions on her report. The Board had no questions.

**Correspondence**

None

**Committee Report:**

None

**Construction Committee Report:**

None

**Personnel Committee Report:**

None

**Allocation Policy Committee Report:**

None

**Old Business:**

None

**New Business:**

None

On motion by Mr. Hill seconded by Mr. Drew, it was moved to open the meeting to the public

RECORDED VOTE:	Aye:	Mr. Drew, Mr. Toliver, Mr. Hill and Mr. Burke
	Nay:	None
	Abstain:	None
MOTION CARRIED:	4-0-0	


On motion by Mr. Drew, seconded by Mr. Hill, it moved to close the meeting to the public

RECORDED VOTE:	Aye:	Mr. Drew, Mr. Toliver, Mr. Hill and Mr. Burke
	Nay:	None
	Abstain:	None
MOTION CARRIED:	4-0-0	


On motion by Mr. Drew, seconded by Mr. Toliver it was moved to adjourn the meeting at 7:59 p.m.

RECORDED VOTE:   Aye:       Mr. Drew, Mr. Toliver, Mr. Hill and Mr. Burke  
                      Nay:       None  
                      Abstain:   None  
MOTION CARRIED:   4-0-0

  
Russell Burke, Chairman

  
William Drew, Secretary/Treasurer

Respectfully Submitted,

  
Donna Hughes, Administrative Assistant