

**LOGAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
REORGANIZATION MEETING MINUTES
FEBRUARY 23, 2021-OPEN SESSION**

**THIS MEETING WAS CONDUCTED VIA TELECONFERENCE DUE TO THE
COVID-19 PANDEMIC AND SOCIAL DISTANCING REGULATIONS**

The Superintendent Christopher Whalen opened the February 23, 2021, Reorganization Meeting of the Logan Township Municipal Utilities Authority at 7:00 pm stating that the meeting is being conducted in accordance with the requirements of the Open Public Meetings Act, with notices of all regularly scheduled meeting dates and place of meetings from February 1, 2021 to January 31, 2022 published in the Gloucester County Times and the Courier Post and submitted to the Logan Township Clerk for posting in the municipal building.

Pledge of Allegiance and a moment of silence

Roll Call/Attendance:

The Superintendent-Christopher Whalen requested a roll call, which revealed the following Members present: Russell Burke, Edward Hill, William Drew and Brian Toliver.

Ray Guy recorded as absent.

Other meeting attendees included: Kenneth DiMuzio, Sr.-Solicitor, Joseph Slachetka, Solicitor, Timothy Bradley-Engineer, Carly Schultz- Business Manager, Christopher Whalen-Superintendent and Donna Hughes-Administrative Assistant.

Mr. Whalen asked for a motion to suspend the regular order of business to elect officers and to administer the Oath of Office to Russell Burke.

On motion by Mr. Toliver, seconded by Mr. Drew, it was moved to suspend regular order of business to permit election of Officers and to administer the Oath of Office to Russell Burke.

RECORDED VOTE: Aye: Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke
Nay: None
Abstain: None

MOTION CARRIED: 4-0-0

Mr. Slachetka administered the Oath of Office to Russell Burke

The Board members and other attendees congratulated Mr. Burke.

Nominations for Board positions:

Mr. Whalen requested a motion to open nominations for Chairperson.

Mr. Hill nominated Mr. Burke as Chairperson.

On motion by Mr. Hill, seconded by Mr. Drew, it was moved to nominate Russell Burke as Chairperson

RECORDED VOTE: Aye: Mr. Toliver, Mr. Drew and Mr. Hill
Nay: None
Abstain: Mr. Burke

MOTION CARRIED: 3-0-1

The meeting was turned over to Mr. Burke by Mr. Whalen.

Mr. Burke called for a motion to accept nominations for Vice-Chairperson.

Mr. Drew nominated Mr. Edward Hill as Vice Chairperson.

On motion by Mr. Drew, seconded by Mr. Toliver, it was moved to appoint Edward Hill as the LTMUA Vice-Chairperson.

RECORDED VOTE: Aye: Mr. Toliver, Mr. Drew and Mr. Burke
Nay: None
Abstain: Mr. Hill

MOTION CARRIED: 3-0-1

Mr. Burke called for a motion to accept nominations for Secretary/Treasurer.

Mr. Hill nominated Mr. William Drew as Secretary/Treasurer.

On motion by Mr. Hill seconded by Mr. Toliver, it was moved to appoint William Drew as the LTMUA Secretary/Treasurer.

RECORDED VOTE: Aye: Mr. Toliver, Mr. Hill and Mr. Burke
Nay: None
Abstain: Mr. Drew

MOTION CARRIED: 3-0-1

Committee Appointments:

Mr. Burke asked the Board members if they would like to change committees. The Board agreed to keep the committees status quo.

Mr. Burke announced the Committee appointments for 2021. The following list was determined for each Committee.

Personnel Committee:

Brian Toliver – Member
Edward Hill - Member
Russell Burke – Ad Hoc Member

Finance & Budget Committee:

Edward Hill – Member
William Drew – Member
Russell Burke – Ad Hoc Member

**Construction & Future
Development Committee:**

Ray Guy – Member
Will Drew – Member
Russell Burke – Ad Hoc Member

Policy Committee:

Brian Toliver – Member
Ray Guy – Member
Russell Burke – Ad Hoc Member

Mr. Burke called for a motion to resume regular order of business.

On motion by Mr. Hill, seconded by Mr. Toliver it was moved to resume regular order of business.

RECORDED VOTE: Aye Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke
 Nay: None
 Abstain: None
MOTION CARRIED: 4-0-0

Approval of Minutes:

The minutes for the January 26, 2021 meeting were presented.

On motion by Mr. Hill, seconded by Mr. Drew, it was moved to approve the January 26, 2021 minutes.

RECORDED VOTE: Aye: Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke
 Nay: None
 Abstain: None
MOTION CARRIED: 4-0-0

Payment of Bills:

The bills presented for payment of the February 23, 2021 Bill List were reviewed and discussed.

On motion by Mr. Drew, seconded by Mr. Toliver it was moved to approve the bill list for all authorized bills.

RECORDED VOTE: Aye: Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke
 Nay: None
 Abstain: None
MOTION CARRIED: 4-0-0

Engineer's Report:

Mr. Bradley reports:

Kleinfelder provided feedback to LTMUA after evaluating the impact of proposed backwash water discharge from a new drinking water treatment plant that will be owned by New Jersey American Water.

Solar Energy Facility Project – started the preliminary design activities consistent with the approved scope of work. Mr. Bradley says when the snow melts, the surveyor will be out for the soil borings.

Solicitor's Report:

Mr. DiMuzio presented the following Resolutions:

Resolution 01-21: Appointing Solicitor
Resolution 02-21: Establishing Date, Time & Location for Regular Meetings
Resolution 03-21: Appointing Official Newspapers
Resolution 04-21: Authorizing the Superintendent to act as the Authorized Representative
Resolution 05-21: Establishing the agenda of the regular meetings
Resolution 06-21: Establishing fees for copies of reports and documents
Resolution 07-21: Appointing Depository and Operating Account Bank
Resolution 08-21: Authorizing various purchases under state contract
Resolution 09-21: Appointing Fulton Bank as its escrow agent
Resolution 10-21: Authorizing the Superintendent & Business Manager to execute checks
Resolution 11-21: Authorizing Board Members to execute checks
Resolution 12-21: Establishing a Cash Management Plan
Resolution 13-21: Authorizing Participation in the NJ Cooperative Purchasing Program
Resolution 14-21: Appointing Trustee
Resolution 15-21: Appointing Bond Counsel
Resolution 16-21: Escrow Closeout
Resolution 17-21: Unit Resolution
Resolution 18-21: Closed Session

On motion by Mr. Drew, seconded by Mr. Hill, it was moved to approve Resolutions 01-21 thru and including Resolution 18-21

RECORDED VOTE: Aye: Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke
Nay: None
Abstain: None

MOTION CARRIED: 4-0-0

Superintendent's Report:

Mr. Whalen asks the Board if they have any questions on his report. The Board had no questions.

Business Manager's Report:

Mrs. Schultz asks the Board if they have any questions on her report. The Board had no questions.

Correspondence

None

Committee Report:

None

Construction Committee Report:

None

Personnel Committee Report:

None

Old Business:

None

New Business:

None

On motion by Mr. Drew seconded by Mr. Burke, it was moved to open the meeting to the Public.

RECORDED VOTE: Aye: Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke
Nay: None
Abstain: None
MOTION CARRIED: 4-0-0

Mr. Uzo Ahiarakwe of Tochi Consulting Engineers wished the Board a Happy New Year.

On motion by Mr. Toliver seconded by Mr. Drew, it was moved to close the meeting to the Public.

RECORDED VOTE: Aye Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke
Nay: None
Abstain: None
MOTION CARRIED: 4-0-0

On motion by Mr. Hill seconded by Mr. Drew, it was moved to go into closed session at 7:30 p.m.

RECORDED VOTE: Aye Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke
 Nay: None
 Abstain: None

MOTION CARRIED: 4-0-0

On motion by Mr. Drew seconded by Mr. Toliver, it was moved to go out of closed session at 8:25 p.m.

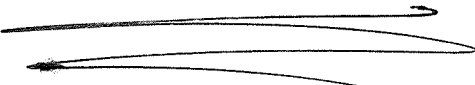
RECORDED VOTE: Aye Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke
 Nay: None
 Abstain: None

MOTION CARRIED: 4-0-0


On motion by Mr. Drew, seconded by Mr. Hill, it was moved to adjourn the meeting at 8:26 p.m.

RECORDED VOTE: Aye: Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke
 Nay: None
 Abstain: None

MOTION CARRIED: 4-0-0

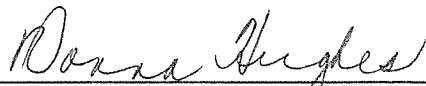


~~Russell Burke, Chairman~~
Edward G. Hill, Vice Chairman



William Drew, Secretary/Treasurer

Respectfully Submitted,



Donna Hughes, Administrative Assistant