

**LOGAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY  
DECEMBER 21, 2021-OPEN SESSION**

**THIS MEETING WAS CONDUCTED USING THE SOCIAL DISTANCING  
REGULATIONS DUE TO THE COVID-19 PANDEMIC**

Russell Burke, Chairman opened the December 21, 2021, Meeting of the Logan Township Municipal Utilities Authority at 7:00 pm stating that the meeting is being conducted in accordance with the requirements of the Open Public Meetings Act, with notices of all regularly scheduled meeting dates and place of meetings from February 1, 2021 to January 31, 2022 published in the Gloucester County Times and the Courier Post and submitted to the Logan Township Clerk for posting in the municipal building.

Pledge of Allegiance and a moment of silence

**Roll Call/Attendance:**

Russell Burke requested a roll call, which revealed the following Members present:

William Drew and Brian Toliver

Edward Hill and Ray Guy recorded as absent.

Other meeting attendees included: Joseph Slachetka-Solicitor, Timothy Bradley-Engineer, Christopher Whalen-Superintendent, Carly Schultz-Business Manager and Donna Hughes-Administrative Assistant

The minutes for the November 23, 2021 meeting were presented

On motion by Mr. Drew seconded by Mr. Toliver, it was moved to approve the minutes for the November 23, 2021 meeting

RECORDED VOTE:   Aye:       Mr. Drew, Mr. Toliver and Mr. Burke  
                      Nay:       None  
                      Abstain:   None

MOTION CARRIED:   3-0-0

**Payment of Bills:**

The bills presented for payment of the December 21, 2021 Bill List were reviewed and discussed.

On motion by Mr. Drew, seconded by Mr. Toliver, it was moved to approve the bill list for all authorized bills

RECORDED VOTE:   Aye:       Mr. Drew, Mr. Toliver and Mr. Burke  
                      Nay:       None  
                      Abstain:   None

MOTION CARRIED: 3-0-0

**Engineer's Report:**

Mr. Bradley reports on the key activities:

Facility Improvements and Effluent Force Main Replacement Project CA Services – Performed ongoing construction inspection activities and on 12/14/21 participated in the Construction Progress Meeting No. 11. Several days after Progress Meeting No. 11, Raj Daniels a Principle of Tomar Construction called Colin Ferguson and said the Project will be completed within 2 – 3 months prior of the completion date.

Solar Energy Generation Facility Design Service Project – consulted with the NJDEP on wetlands issues and the preliminary site area and boundaries for installation of the ground-mounted solar panels. Mr. Bradley says, we now have reasonable assurance from NJDEP of the area available to install the solar panels. By the next meeting, we anticipate to have the layout of the solar arrays and the power that will be generated once the full layout is done within the available area.

Beckett Road Sewer Line Repair Design Services – the Contractor's equipment broke down during the curing process and will have to redo after the Holidays.

Mr. Bradley explains the Amendment for the Electrical Room Improvements to the existing Solar Energy Facility Project. Mr. Bradley says Morehouse Engineering, Inc. inspected the electrical distribution system in the Control Building and made recommendations for needed improvements. The total additional cost for the scope of the design services work is \$67,640.

On motion by Mr. Drew seconded by Mr. Toliver, it was moved to approve the Amendment to incorporate the electrical room improvements with the Solar Energy Facility Project

RECORDED VOTE:     Aye:        Mr. Drew, Mr. Toliver and Mr. Burke  
                              Nay:        None  
                              Abstain:   None

**Solicitor's Report:**

Mr. Slachetka presented the following Resolutions:

**RESOLUTION 40-21: INCREASING WAGES FOR EMPLOYEES OF THE AUTHORITY**

On motion by Mr. Drew seconded by Mr. Toliver, it was moved to increase wages for employees of the Authority within a range of 0% to 4% as determined by a performance appraisal

RECORDED VOTE:     Aye:        Mr. Drew, Mr. Toliver and Mr. Burke  
                              Nay:        None  
                              Abstain:   None

MOTION CARRIED: 3-0-0

RESOLUTION 41-21: RATIFYING A CONTRACT WITH PIONEER PIPE FOR THE EMERGENCY PROCUREMENT OF MATERIAL, EQUIPMENT, AND SERVICES TO REPAIR A SEWER LINE WHICH IS PART OF THE LOGAN TOWNSHIP WASTEWATER TREATMENT SYSTEM IN THE TOWNSHIP OF LOGAN

On motion by Mr. Drew seconded by Mr. Toliver, it was moved to ratify a contract with Pioneer Pipe for the emergency procurement of material, equipment and services to repair a sewer line which is part of the Logan Township Wastewater Treatment System

RECORDED VOTE:   Aye:       Mr. Drew, Mr. Toliver and Mr. Burke  
                      Nay:       None  
                      Abstain:  None

MOTION CARRIED:  3-0-0

RESOLUTION 42-21: DESIGNATING CARLY SCHULTZ, BUSINESS MANAGER, AS PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.) FOR THE YEAR 2022

On motion by Mr. Drew seconded by Mr. Toliver, it was moved to designate Carly Schultz, Business Manager, as Public Agency Compliance Officer (P.A.C.O.) for the year 2022

RECORDED VOTE:   Aye:       Mr. Drew, Mr. Toliver and Mr. Burke  
                      Nay:       None  
                      Abstain:  None

MOTION CARRIED:  3-0-0

RESOLUTION 43-21: AUTHORIZING THE EXECUTION OF A THREE-PARTY SEWER SERVICE AGREEMENT BETWEEN THE LOGAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY, SUMMIT VENTURES, LLC, AND AQUA NEW JERSEY

On motion by Mr. Drew seconded by Mr. Toliver, it was moved to authorize the execution of a Three-party Sewer Service Agreement between the Logan Township Municipal Utilities Authority, Summit Ventures LLC and Aqua New Jersey

RECORDED VOTE:   Aye:       Mr. Drew, Mr. Toliver and Mr. Burke  
                      Nay:       None  
                      Abstain:  None

MOTION CARRIED:  3-0-0

**Superintendent's Report:**

Mr. Whalen asks the Board if they have any questions on his report. The Board had no questions. Mr. Whalen reports on September 23, 2021, the Environmental Joint Insurance Fund (EJIF), First Environment, Inc. performed a facilities audit of the LTMUA. The LTMUA received a score of 99 points out of 100 points.

**Business Manger's Report:**

Mrs. Schultz asks the Board if they have any questions on her report. The Board had no questions. Mrs. Schultz reports the Tax Sale was held at the Logan Township Municipal Building on December 7, 2021 at 10 a.m.

**Correspondence**

None

**Reports:**

None

**Personnel Committee Report:**

None

**Finance & Budget Committee Report**

None

**Construction & Future Development Committee Report:**

None

**Policy Committee:**

None

**Old Business:**

None

**New Business:**

None

On motion by Mr. Drew seconded by Mr. Toliver, it was moved to open the meeting to the Public

RECORDED VOTE:   Aye:       Mr. Drew, Mr. Toliver and Mr. Burke  
                          Nay:       None  
                          Abstain:   None

MOTION CARRIED:   3-0-0

On motion by Mr. Drew seconded by Mr. Toliver, it was moved to close the meeting to the Public

RECORDED VOTE:   Aye:       Mr. Drew, Mr. Toliver and Mr. Burke  
                          Nay:       None  
                          Abstain:   None

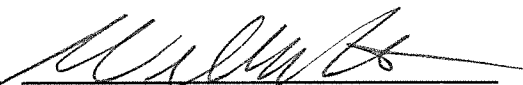
MOTION CARRIED:   3-0-0

On motion by Mr. Drew seconded by Mr. Toliver, it was moved to adjourn the meeting at 7:31 p.m.


RECORDED VOTE:   Aye:       Mr. Drew, Mr. Toliver and Mr. Burke  
                      Nay:       None  
                      Abstain:   None

MOTION CARRIED:   3-0-0

  
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**Russell Burke, Chairman**

  
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**William Drew, Secretary/Treasurer**

**Respectfully Submitted,**

  
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**Donna Hughes, Administrative Assistant**