

**LOGAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
AUGUST 27, 2019 - OPEN SESSION**

Russell Burke, Chairman opened the August 27, 2019 meeting of the Logan Township Municipal Utilities Authority at 7:00 pm stating that the meeting is being conducted in accordance with the requirements of the Open Public Meetings Act, with notices of all regularly scheduled meeting dates and place of meetings from February 1, 2019 to January 31, 2020 published in the Gloucester County Times and the Courier Post and submitted to the Logan Township Clerk for posting in the municipal building.

Pledge of Allegiance and a Moment of silence.

Roll Call/Attendance:

Russell Burke-Chairman, requested a roll call which revealed the following Members present:

Ray Guy, Brian Toliver, Will Drew, Edward Hill and Russell Burke

Other meeting attendees included: Kenneth DiMuzio-Solicitor, Timothy Bradley-Engineer, Carly Schultz-Business Manager, Christopher Whalen-Superintendent and Donna Hughes-Administrative Assistant

Approval of Minutes:

The minutes for the July 23, 2019 meeting were presented

On motion by Mr. Drew, seconded by Mr. Guy, it was moved to approve the minutes for the August 27, 2019 meeting.

RECORDED VOTE:	Aye:	Mr. Guy, Mr. Toliver, Mr. Drew and Mr. Hill
	Nay:	None
	Abstain:	Mr. Burke
MOTION CARRIED:		4-0-1

Payment of Bills:

The bills presented for payment of the August 27, 2019 Bill List were reviewed and discussed.

On motion by Mr. Drew, seconded by Mr. Guy, it was moved to approve the bill list for all authorized bills.

RECORDED VOTE:	Aye:	Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke
	Nay:	None
	Abstain:	None
MOTION CARRIED:		5-0-0

Engineer's Report:

Mr. Bradley reports:

Effluent Force Main Replacement Project - Kleinfelder participated in a conference call with NJDEP regarding the HEC-RAS modeling results. Initiated work on the Level 2 Environmental Planning Report for this project. A public hearing will need to be held following NJDEP's review of the Level 2 Report.

SBR Expansion Project – The SBR has been placed into service and is treating wastewater. The project was supposed to be completed by August 16, 2019. The Board extended the completion date to September 16, 2019.

Mr. Bradley refers and explains his August 22, 2019 letter requesting an amendment to the existing agreement for Facility Improvements and Effluent Force Main Replacement Project. Mr. Bradley explains there are two unanticipated issues that require additional effort and cost.

On motion by Mr. Drew, seconded by Mr. Toliver, it was moved to authorize the amendment request to increase the authorized budget for Facility Improvements and Effluent Force Main Replacement Project by \$20,500.

RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke
 Nay: None
 Abstain: None
MOTION CARRIED: 5-0-0

Solicitor's Report:

Mr. DiMuzio presents the following resolutions:

RESOLUTION 49-19: AUTHORIZING THE RENEWAL OF MEMBERSHIP IN THE NEW JERSEY UTILITY AUTHORITIES JOINT INSURANCE FUND

On motion by Mr. Drew, seconded by Mr. Guy, it was moved to authorize the renewal of membership in the New Jersey Utility Authorities Joint Insurance Fund

RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke
 Nay: None
 Abstain: None
MOTION CARRIED: 5-0-0

RESOLUTION 50-19: OF THE LTMUA TO CALL UPON THE NEW JERSEY LEGISLATURE TO REJECT SENATE BILL 3870 AND ASSEMBLY BILL 5391

On motion by Mr. Toliver, seconded by Mr. Guy, it was moved to call upon the New Jersey Legislature to reject Senate Bill 3870 and Assembly Bill 5391

RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke
 Nay: None
 Abstain: None
MOTION CARRIED: 5-0-0

RESOLUTION 51-19: AUTHORIZING A MEETING CLOSED TO THE PUBLIC

On motion by Mr. Drew, seconded by Mr. Guy, it was moved to authorize a meeting closed to the Public

RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke
 Nay: None
 Abstain: None
MOTION CARRIED: 5-0-0

RESOLUTION 52-19: AUTHORIZING THE BUSINESS MANAGER TO WRITE OFF ACCOUNT OF CUSTOMER WHO FILED BANKRUPTCY

On motion by Mr. Drew, seconded by Mr. Guy, it was moved to authorize the Business Manager to write off account of customer who filed bankruptcy

RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke
 Nay: None
 Abstain: None
MOTION CARRIED: 5-0-0

RESOLUTION 53-19: UPDATING ALLOCATION POLICY RULES & REGULATIONS (“APRR”) AND APPENDICES BY ADOPTION OF THIS THIRD AMENDMENT (2019.08.27) REGARDING CONNECTIONS TO THE ETF-1 ADDITION TO THE LTMUA’S WASTEWATER RECLAMATION FACILITY IN LOGAN TOWNSHIP

On motion by Mr. Drew, seconded by Mr. Guy, it was moved to update Allocation Policy Rules & Regulations (“APRR”) and Appendices by adoption of this Third Amendment (2019.08.27) regarding connections to the ETF-1 addition to the LTMUA’s Wastewater Reclamation Facility in Logan Township

RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke
 Nay: None
 Abstain: None
MOTION CARRIED: 5-0-0

RESOLUTION 54-19: APPOINTING STEVEN W. BARTELT, MAI, SRA, AI-GRS AS REAL ESTATE APPRAISER FOR THE AUTHORITY AND AUTHORIZING AN AGREEMENT THEREFORE

On motion by Mr. Toliver, seconded by Mr. Drew, it was moved to appoint Steven W. Bartelt, MAI, SRA, AI-GRS as Real Estate Appraiser for the Authority

RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke
 Nay: None
 Abstain: None
MOTION CARRIED: 5-0-0

On motion by Mr. Drew, seconded by Mr. Toliver, it was moved to go into closed session at 7:59 p.m.

RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke
 Nay: None
 Abstain: None
MOTION CARRIED: 5-0-0

On motion by Mr. Hill, seconded by Mr. Drew, it was moved to go out of closed session at 8:44 p.m.

RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke
 Nay: None
 Abstain: None
MOTION CARRIED: 5-0-0

Superintendent's Report:

Mr. Whalen reports:

Remington & Vernick sent an invoice with supporting documentation for additional fees in the amount of \$8,644.25 due to an excessive number of Evoqua control shop drawing submittals and Evoqua Operation & Maintenance Manual submittals.

On motion by Mr. Toliver, seconded by Mr. Hill, it was moved to increase Remington & Vernick's already paid Construction budget by \$8,644.25

RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke
 Nay: None
 Abstain: None
MOTION CARRIED: 5-0-0

Mr. Whalen says he is looking for approval on the email he sent to the Board regarding Personnel issues.

Business Manager's Report:

Mrs. Schultz asks the Board if they have any questions on her report. The Board had no questions. Mrs. Schultz reminds the Board, the September meeting date was changed to September 17, 2019.

Correspondence

None

Committee Report:

None

Construction Committee Report:

None

Personnel Committee Report:

None

Allocation Policy Committee Report:

None

Old Business:

None

New Business:

None

On motion Mr. Hill seconded by Mr. Drew, it was moved to open the meeting to the public

RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke
 Nay: None
 Abstain: None
MOTION CARRIED: 5-0-0

On motion by Mr. Hill, seconded by Mr. Drew, it moved to close the meeting to the public

RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke
 Nay: None
 Abstain: None
MOTION CARRIED: 5-0-0


Mr. Whalen states he would like to send a letter requesting the Birch Creek Project minutes be revised.

On motion by Mr. Hill seconded by Mr. Drew it was authorized for Mr. Whalen to prepare a letter with Mr. DiMuzio's approval to revise the Birch Creek Project minutes.


RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke
 Nay: None
 Abstain: None
MOTION CARRIED: 5-0-0

On motion by Mr. Hill seconded by Mr. Drew, it was moved to adjourn the meeting at 8:46 p.m.

RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke
 Nay: None
 Abstain: None
MOTION CARRIED: 5-0-0



Russell Burke, Chairman



William Drew, Secretary/Treasurer

Respectfully Submitted,



Donna Hughes, Administrative Assistant

