

**LOGAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY  
OCTOBER 24, 2017 - OPEN SESSION**

Russell Burke, Chairman opened the October 24, 2017 meeting of the Logan Township Municipal Utilities Authority at 7:00 pm stating that the meeting is being conducted in accordance with the requirements of the Open Public Meetings Act, with notices of all regularly scheduled meeting dates and place of meetings from February 1, 2017 to January 31, 2018 published in the Gloucester County Times and the Courier Post and submitted to the Logan Township Clerk for posting in the municipal building.

**Pledge of Allegiance and a Moment of silence.**

**Roll Call/Attendance:**

Chairman Burke, requested a roll call which revealed the following Members present:

Ray Guy, William Drew, Brian Toliver, Edward Hill and Russell Burke.

Other meeting attendees included: Kenneth DiMuzio Solicitor, Timothy Bradley-Engineer, Michael Welding – Auditor, Christopher Whalen-Superintendent, Carly Schultz -Business Manager and Donna Hughes-Administrative Assistant.

Mr. Hill arrived at the meeting at 7:06 p.m.

Mr. Burke suspended the regular order of business for the Board to discuss with the Auditor the application to the Local Finance Board for the 0.5 mgd Water Reclamation Facility Expansion Project.

**RESOLUTION 66-17 – RESOLUTION OF THE LOGAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY MAKING APPLICATION TO THE LOCAL FINANCE BOARD PURSUANT TO N.J.S.A. 40A:5A-6 AND N.J.S.A. 58:11B-9(a)**

On motion by Mr. Drew, seconded by Mr. Hill, it was moved to authorize the MUA to make application to the Local Finance Board.

RECORDED VOTE:   Aye:       Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke  
                          Nay:       None  
                          Abstain:  None  
MOTION CARRIED:  5-0-0

Mr. Burke resumed the meeting to the regular order of business.

**Approval of Minutes:**

The minutes for the September 26, 2017 meeting were presented.  
There were no questions.

On motion by Mr. Drew, seconded by Mr. Hill, it was moved to approve the minutes for the September 26, 2017 meeting.

RECORDED VOTE:   Aye:     Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke  
                      Nay:     None  
                      Abstain:  None  
MOTION CARRIED:  5-0-0

**Payment of Bills:**

The bills presented for payment of the October 24, 2017 meeting were reviewed and discussed.

On motion by Mr. Hill seconded by Mr. Guy, it was moved to approve the October 24, 2017 bill list for all authorized bills.

RECORDED VOTE:   Aye:     Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke  
                      Nay:     None  
                      Abstain:  None  
MOTION CARRIED:  5-0-0

**Engineer's Report:**

Mr. Bradley summarizes the current projects and key action items:

Reviewed the F1 and F2 applications and related information for the on-going construction projects.

The Cathodic Protection Improvements Project –this project is now complete.

Effluent Force Main Replacement Project – Mr. Bradley refers and explains his letter dated October 24, 2017 and Technical Memorandum requesting an amendment for additional design, EIFP Assistance and Permitting Services. Mr. Bradley presents the scope of work and cost proposal.

The Headworks Evaluation – Mr. Bradley presents the Technical Memorandum to illustrate and explain his recommendation.

**RESOLUTION 67-17 - RESOLUTION OF THE LOGAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY AUTHORIZING EFFLUENT FORCE MAIN REPLACEMENT PROJECT AMENDMENT FOR ADDITIONAL DESIGN, EIFP ASSISTANCE AND PERMITTING SERVICES**

On motion by Mr. Hill, seconded by Mr. Drew it was moved to authorize Kleinfelder to add the New Final Effluent Pump Station (FEPS), Headworks upgrade and Pump Station No. 12 upgrade improvements to the Effluent Force Main Replacement Project. The additional cost is \$261,420 which will not be exceeded without a change in scope and prior approval by the LTMUA.

RECORDED VOTE:   Aye:     Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

**Solicitor's Report:**

Mr. DiMuzio presented the following resolution:

RESOLUTION 65-17 – AUTHORIZING AMENDMENTS UPDATING THE LOGAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY PERSONNEL POLICIES AND PROCEDURES MANUAL

On Motion by Mr. Hill seconded by Mr. Burke, it was moved to table Resolution 65-17 until the November 21, 2017 LTMUA Board Meeting.

RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke

Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

**Executive Director's Report:**

Mr. Whalen says The ETF 1 Plant Expansion Bids are scheduled to be re-advertised November 1, 2017 and opened on December 5, 2017. Mr. Whalen says the spec changes are in the Engineer's Status Report prepared by Remington & Vernick Engineers.

**Business Manager's Report:**

Mrs. Schultz asks if there are any questions on her report. There were no questions. Mrs. Schultz says the Proposed Budget for 2018 is ready for the Finance Committee to review and is due to the state of New Jersey by November 30, 2017.

**Superintendent's Report:**

Mr. Whalen reports:

The plant is running well. Mr. Whalen says that he, Mrs. Schultz and Mr. Kucenski went to GCUA & Upper Gwynedd Sewer Authority to look at screening & grit removal systems. Mr. Whalen says the Grit-Hydro International Grit King would be a great replacement for the Lakeside & Parkson Headworks.

Mr. Whalen presents to the Board a letter from a homeowner requesting permission to archery hunt on the LTMUA property. The Board is not willing to take the liability risk; therefore, the answer is no.

Mr. Whalen refers to the NJJIF letter dated August 25, 2017- the letter states the "LTMUA has an outstanding Safety Culture". The MUA is very proactive and responsive and acts on any suggestions that are given. Mr. Whalen says all the LTMUA employees deserve the credit.

**Personnel Committee Report:**

None

**Committee Report:**

None

**Old Business:**

None

**New Business:**

None

On motion by Mr. Hill seconded by Mr. Drew, it was moved to open the meeting to the public

RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke  
Nay: None  
Abstain: None

MOTION CARRIED: 5-0-0

On motion by Mr. Drew seconded by Mr. Hill, it was moved to close the meeting to the public

RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke  
Nay: None  
Abstain: None


MOTION CARRIED: 5-0-0

On motion by Mr. Drew seconded by Mr. Hill, it was moved to adjourn the meeting at 8:28 p.m.

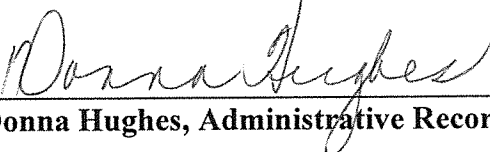
RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke  
Nay: None  
Abstain: None

MOTION CARRIED: 5-0-0

  
\_\_\_\_\_  
Russell Burke, Chairman

  
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William Drew, Secretary/Treasurer

Respectfully Submitted,

  
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Donna Hughes, Administrative Recorder

