

**LOGAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
MAY 23, 2017 - OPEN SESSION**

Edward Hill, Vice-Chairman opened the May 23, 2017 meeting of the Logan Township Municipal Utilities Authority at 7:00 pm stating that the meeting is being conducted in accordance with the requirements of the Open Public Meetings Act, with notices of all regularly scheduled meeting dates and place of meetings from February 1, 2017 to January 31, 2018 published in the Gloucester County Times and the Courier Post and submitted to the Logan Township Clerk for posting in the municipal building.

Pledge of Allegiance and a Moment of silence.

Roll Call/Attendance:

Vice-Chairman Hill, requested a roll call which revealed the following Members present:

Ray Guy, Brian Toliver, William Drew and Edward Hill

Other meeting attendees included: Kenneth DiMuzio-Solicitor, Timothy Bradley-Engineer, Christopher Whalen-Superintendent, Carly Schultz- Business Manager, and Donna Hughes-Administrative Assistant. Russell Burke recorded as absent.

Approval of Minutes:

The minutes for the April 25, 2017 meeting were presented.
There were no questions.

On motion by Mr. Toliver, seconded by Mr. Drew, it was moved to approve the minutes for the April 25, 2017 meeting and the May 8, 2017 Special Meeting.

RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver, Mr. Drew and Mr. Hill
 Nay: None
 Abstain: None

MOTION CARRIED: 4-0-0

Payment of Bills:

The bills presented for payment of the May 23, 2017 meeting were reviewed and discussed.

On motion by Mr. Drew seconded by Mr. Toliver, it was moved to approve the May 23, 2017 bill list for all authorized bills.

RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver, Mr. Drew, and Mr. Hill
 Nay: None
 Abstain: None

MOTION CARRIED: 4-0-0

RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver, Mr. Drew, and Mr. Hill
Nay: None
Abstain: None
MOTION CARRIED: 4-0-0

RESOLUTION 28-17: OF THE LOGAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY TERMINATING A SHARED SERVICES AGREEMENT WITH THE TOWNSHIP OF LOGAN PROVIDING ADMINISTRATIVE SUPPORT FOR THE LOGAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

On motion by Mr. Drew seconded by Mr. Toliver, it was moved to terminate a Shared Service Agreement with Logan Township providing administrative support to LTMUA

RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver, Mr. Drew, and Mr. Hill
Nay: None
Abstain: None
MOTION CARRIED: 4-0-0

RESOLUTION 29-17: HONORING AND COMMENDING MR. JOSEPH WEBER

On motion by Mr. Drew seconded by Mr. Toliver, it was moved to honor and commend Mr. Joseph Weber for his years of service to the LTMUA

RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver, Mr. Drew, and Mr. Hill
Nay: None
Abstain: None
MOTION CARRIED: 4-0-0

RESOLUTION 30-17 OF THE LOGAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY AMENDING RESOLUTION 12-17(ESTABLISHING A CASH MANAGEMENT PLAN) A FORMERLY AUTHORIZED REPRESENTATIVE TO SIGN AND EXECUTE CHECKS AND DOCUMENTS AND ADD THE "CONSTRUCTION ACCOUNT #1100991003"

On motion by Mr. Drew seconded by Mr. Guy, it was moved to amend Resolution 12-17

RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver, Mr. Drew, and Mr. Hill
Nay: None
Abstain: None
MOTION CARRIED: 4-0-0

RESOLUTION 31-17 OF THE LOGAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY AUTHORIZING A MEETING CLOSED TO THE PUBLIC

Engineer's Report:

Mr. Bradley reports:

Reviewed the F1 application modifications and related materials for the DP Partners project located at 395 Pedricktown Road, Bldg. E, Logan Township, NJ and recommend approval for the F1 application.

RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver, Mr. Drew, and Mr. Hill
 Nay: None
 Abstain: None

MOTION CARRIED: 4-0-0

The Raccoon Creek Force Main Replacement and Relocation Project - construction is now complete.

The Cathodic Protection Improvements Project – the project should be completed in June.

Mr. Bradley refers to the letter he sent to the LTMUA on 5/16/17 regarding the Raccoon Creek Force Main Replacement Project Construction Administration Services amendment request. The letter states the actual time required to perform on-site construction inspection/monitoring exceeded the time estimated resulting in an additional cost of \$4,830.

On motion by Mr. Toliver seconded by Mr. Guy, it was authorized to increase Kleinfelder's budget by \$4,830.

RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver, Mr. Drew, and Mr. Hill
 Nay: None
 Abstain: None

MOTION CARRIED: 4-0-0

Solicitor's Report:

Mr. DiMuzio presented the following resolutions:

RESOLUTION 21-17: OF THE LOGAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY APPROVING THE CONDITIONAL ASSIGNMENT OF UP TO THREE HUNDRED (300) CONNECTION UNITS FROM SUMMIT VENTURES, LLC. TO CONTRACT PURCHASERS OF WEATHERBY PROJECTS SUBJECT TO THE TERMS SET FORTH HEREIN AND THE CONDITIONS SET FORTH IN THE APRIL 28, 2015 FOURTH AMENDMENT TO THE SEWER SERVICE AGREEMENT

On motion by Mr. Drew seconded by Mr. Toliver, it was moved to approve the conditional assignment of up to 300 connection units from Summit Ventures, LLC. to contract purchasers of Weatherby Projects subject to the terms of April 28, 2015 Fourth Amendment.

On motion by Mr. Drew seconded by Mr. Toliver, it was moved to authorize a meeting closed to the public

RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver, Mr. Drew, and Mr. Hill
 Nay: None
 Abstain: None

MOTION CARRIED: 4-0-0

RESOLUTION 32-17 OF THE LOGAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY APPOINTING, CHRISTOPHER WHALEN, HOLDER OF A CLASS S-3/C-3 (LICENSE NUMBERS 0028689/0028448) TO OPERATE THE WASTEWATER TREATMENT FACILITY IN LOGAN TOWNSHIP, GLOUCESTER COUNTY, NEW JERSEY

On motion by Mr. Guy seconded by Mr. Toliver, it was moved to appoint Christopher Whalen, holder of a Class S-3/C-3 Licensed Operator of the LTMUA

RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver, Mr. Drew, and Mr. Hill
 Nay: None
 Abstain: None

MOTION CARRIED: 4-0-0

On motion by Mr. Guy seconded by Mr. Drew, it was moved to go into closed session at 7:40 p.m.

RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver, Mr. Drew, and Mr. Hill
 Nay: None
 Abstain: None

MOTION CARRIED: 4-0-0

On motion by Mr. Guy seconded by Mr. Drew, it was moved to go into open session at 7:59 p.m.

RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver, Mr. Drew, and Mr. Hill
 Nay: None
 Abstain: None

MOTION CARRIED: 4-0-0

Business Manager's Report:

Mrs. Schultz asks if there are any questions on her report. There were no questions.
Mrs. Schultz reports the Tax Sale for outstanding 2016 sewer is scheduled for June 8th at 10:00 a.m. at the Logan Township building.
Mrs. Schultz asks if she can proceed to advertise for a part-time Admin Clerk

On motion by Mr. Toliver seconded by Mr. Drew, it was moved to authorize Mrs. Schultz to advertise for part-time Admin Clerk

RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver, Mr. Drew, and Mr. Hill
Nay: None
Abstain: None

MOTION CARRIED: 4-0-0

Mrs. Schultz says as of 5/31/17 the QPA Shared Service Agreement will cease. The Board would like Mr. DiMuzio to notify the Township.

On motion by Mr. Toliver seconded by Mr. Guy, it was moved to approve Mr. DiMuzio to notify the Township the QPA Shared Service Agreement will cease as of 5/31/17.

RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver, Mr. Drew, and Mr. Hill
Nay: None
Abstain: None

MOTION CARRIED: 4-0-0

Superintendent's Report:

Mr. Whalen reports:

The Operations Department continues to monitor the plant closely. The Maintenance Department installed new EQ Aerators and currently is having issues with the Lakeside Screen. Mr. Whalen says Kleinfelder is going to look at the Lakeside Screen, however, this may have to be replaced and become a project.

Mr. Whalen says the upgrade to Pump Station #13 is being completed by a developer who is building a facility at 2651 Oldmans Creek Road. Mr. Whalen discusses with the Board the project and the different pumps for this project. The Board had no problems with changing the pumps and the commuter.

Personnel Committee Report:

None

Committee Report:

None

Old Business:

None

New Business:

None

On motion by Mr. Drew seconded by Mr. Toliver, it was moved to open the meeting to the public

RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver, Mr. Drew and Mr. Hill
Nay: None

Abstain: None
MOTION CARRIED: 4-0-0

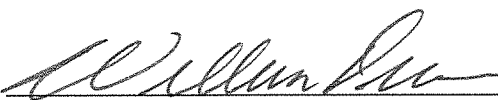
On motion by Mr. Drew seconded by Mr. Toliver, it was moved to close the meeting to the public

RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver, Mr. Drew and Mr. Hill
Nay: None
Abstain: None
MOTION CARRIED: 4-0-0

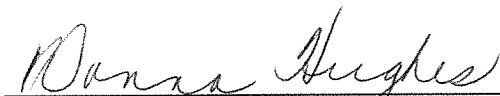
On motion by Mr. Drew seconded by Mr. Toliver, it was moved to adjourn the meeting at 8:20 p.m.

RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver, Mr. Drew, and Mr. Hill
Nay: None
Abstain: None
MOTION CARRIED: 4-0-0


Edward Hill, Vice Chairman


William Drew, Secretary/Treasurer

Respectfully Submitted,


Donna Hughes, Administrative Recorder

