

**LOGAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
MEETING MINUTES
MARCH 22, 2016 - OPEN SESSION**

Russell Burke, Chairman opened the March 22, 2016 meeting of the Logan Township Municipal Utilities Authority at 7:00 pm stating that the meeting is being conducted in accordance with the requirements of the Open Public Meetings Act, with notices of all regularly scheduled meeting dates and place of meetings from February 1, 2016 to January 31, 2017 published in the Gloucester County Times and the Courier Post and submitted to the Logan Township Clerk for posting in the municipal building.

Pledge of Allegiance and a Moment of silence.

Roll Call/Attendance:

Chairman Burke, requested a roll call which revealed the following Members present:

Art Smith, William Drew, Edward Hill and Russell Burke.

Other meeting attendees included: Kenneth DiMuzio-Solicitor, Timothy Bradley-Engineer, Joseph Weber-Executive Director, Carly Schultz-Business Manager, Christopher Whalen-Superintendent, Donna Hughes-Administrative Assistant.

Mr. DiMuzio administered the Oath of Office to Brian Toliver. Mr. Toliver will serve as a Board Member.

Approval of Minutes:

The minutes for the February 23, 2016 meeting were presented.
There were no questions.

On motion by Mr. Drew, seconded by Mr. Hill, it was moved to approve the minutes for February 23, 2016.

RECORDED VOTE: Aye: Mr. Drew, Mr. Smith, Mr. Hill and Mr. Burke
 Nay: None
 Abstain: Mr. Toliver

MOTION CARRIED: 4-0-1

Payment of Bills:

The bills presented for payment of the March 22, 2016 Bill List were reviewed and discussed.

On motion by Mr. Burke, seconded by Mr. Drew, it was moved to approve the January 26, 2016 bill list for all authorized bills.

RECORDED VOTE: Aye: Mr. Drew, Mr. Smith, Mr. Toliver, Mr. Hill and Mr. Burke
 Nay: None

Abstain: None

MOTION CARRIED: 5-0-0

Engineer's Report:

Mr. Bradley reports:

The application and related documents for the Veroni USA, Inc. Project have been reviewed and Kleinfelder submitted comments to the LTMUA.

Mr. Bradley asks the Board if there are any questions on the potential options for the Effluent Force Main Alternative discharge locations that were presented at the last meeting. Mr. Bradley says the lowest cost option is to replace the force main in the same location with 24 inch piping.

Solicitor's Report:

Mr. DiMuzio presented the following resolutions:

RESOLUTION 22-15 – AUTHORIZING THE SALE OF ONE (1) SEWER CONNECTION UNIT TO MARK LAYFIELD FOR THE SUM OF \$4537

On motion by Mr. Smith, seconded by Mr. Hill, it was moved to approved Resolution 22-15 authorizing the sale of one (1) Sewer Connection Unit to Mark Layfield for the sum of \$4537

RECORDED VOTE: Aye: Mr. Smith, Mr. Drew, Mr. Toliver, Mr. Hill and Mr. Burke
Nay: None
Abstain: None

MOTION CARRIED: 5-0-0

RESOLUTION 23-15 – AUTHORIZING THE SALE OF ONE (1) SEWER CONNECTION UNIT TO DR. SCHAR USA, INC. FOR THE SUM OF \$4,660

On motion by Mr. Smith, seconded by Mr. Toliver, it was moved to authorize the sale of one (1) sewer connection unit to Dr. Schar, USA for the sum of \$4,660 based on 2016 rates

RECORDED VOTE: Aye: Mr. Smith, Mr. Drew, Mr. Toliver, Mr. Hill and Mr. Burke
Nay: None
Abstain: None

MOTION CARRIED: 5-0-0

RESOLUTION 24-16 – AUTHORIZING THE TRANSFER OF 10 SEWER CONNECTION UNITS HELD BY LIBERTY PROPERTY TRUST, FROM 300 EAGLE COURT TO 400

ARLINGTON BOULEVARD, IN LOGAN TOWNSHIP, GLOUCESTER COUNTY, NEW JERSEY

On motion by Mr. Smith, seconded by Mr. Hill, it was moved to approve Resolution 24-16 authorizing the transfer of 10 sewer connection units held by Liberty Property Trust from 300 Eagle Court to 400 Arlington Blvd. in Logan Township, Gloucester County, NJ

RECORDED VOTE: Aye: Mr. Smith, Mr. Drew, Mr. Toliver, Mr. Hill and Mr. Burke
Nay: None
Abstain: None

MOTION CARRIED: 5-0-0

RESOLUTION 25-16 – ACKNOWLEDGING THE CONDITIONAL ASSIGNMENT OF FORTY- ONE (41) CONNECTION UNITS FROM SUMMIT VENTURES LLC. TO WEATHERBY EQUITIES, LLC SUBJECT TO THE TERMS SET FORTH HEREIN

On motion by Mr. Smith, seconded by Mr. Hill it was moved to approve Resolution 25-16 acknowledging the conditional assignment of forty-one (41) connection units from Summit Ventures LLC. to Weatherby Equities, LLC subject to the terms set forth herein

RECORDED VOTE: Aye: Mr. Smith, Mr. Drew, Mr. Toliver, Mr. Hill and Mr. Burke
Nay: None
Abstain: None

MOTION CARRIED: 5-0-0

RESOLUTION 26-16 – RESOLUTION AUTHORIZING THE LTMUA EMPLOYEES TO PARTICIPATE IN THE “EMPLOYEE EDUCATION ADVANCEMENT PROGRAM”

On motion by Mr. Drew, seconded by Mr. Hill it was moved to approve Resolution 26-16 authorizing the LTMUA employees to participate in the “employee education advancement program”.

RECORDED VOTE: Aye: Mr. Smith, Mr. Drew, Mr. Toliver, Mr. Hill and Mr. Burke
Nay: None
Abstain: None

MOTION CARRIED: 5-0-0

Mr. DiMuzio says he has information regarding the Jefferson Lane project and he will send the information to the Board. Mr. DiMuzio says if the Board wants to discuss and has questions, there can be a closed session next meeting.

Executive Director's Report:

Mr. Weber reports two employees have been hired. Frank Servais, V started March 10, 2016 and Michael Collins is due to start March 28, 2016.

Mr. Weber says the RFQ for Bond Counsel bid packets will be opened on April 5, 2016 and will be presented to the Board at the next meeting.

Mr. Weber thanks the Board for approving the Resolution for the LTMUA Employee Education Advancement Program.

Business Manager's Report:

Mrs. Schultz reports the 2015 Tax Sale is scheduled for June 23, 2016.

Superintendent's Report:

Mr. Whalen reports the NJDEP conducted two audits, one was on the Collection system, the second was the Lab Audit. The MUA received a "PERFECT" rating on both inspections. Mr. Whalen says in the 19 years that he has been at the MUA, the MUA has never received a "PERFECT" Lab audit. Mr. Whalen says this shows the hard work and dedication the entire staff at the Authority brings to work each day, this is a very big accomplishment.

Mr. Whalen reports the MUA received a certificate from JIF for "17 years NO Lost Time". Mr. Whalen says the staff again deserves a lot of credit for this achievement. Mr. Whalen presented the Safety Mission Statement that was created by the Safety Committee. The Board approves of the statement, however, Mr. Burke suggested adding "ownership" to the bottom of the statement. Mr. Whalen says he would like to have banners made and displayed around the facility with the ALERT Logo that was written/created by Robert Hawkins.

Mr. Smith suggested an Appreciation Lunch for the employees.

Correspondence:

None

Personnel Committee Report:

None

Committee Report:

None

Old Business:

None

New Business:

None

On motion by Mr. Smith, seconded by Mr. Hill, it was moved to open the meeting to the public.

RECORDED VOTE: Aye: Mr. Smith, Mr. Drew, Mr. Toliver, Mr. Hill and Mr. Burke
Nay: None
Abstain: None

MOTION CARRIED: 5-0-0

On motion by Mr. Drew, seconded by Mr. Hill, it was moved to close the meeting to the public.

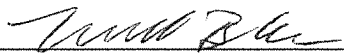
RECORDED VOTE: Aye: Mr. Smith, Mr. Drew, Mr. Toliver, Mr. Hill and Mr. Burke
Nay: None
Abstain: None

MOTION CARRIED: 5-0-0

On motion by Mr. Hill seconded by Mr. Drew, it was moved to adjourn the meeting at 7:57 p.m.

RECORDED VOTE: Aye: Mr. Smith, Mr. Drew, Mr. Toliver, Mr. Hill and Mr. Burke
Nay: None
Abstain: None

MOTION CARRIED: 5-0-0

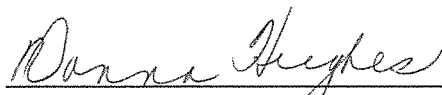


Russell Burke, Chairperson



William Drew, Secretary/Treasurer

Respectfully Submitted,



Donna Hughes, Administrative Recorder

