

**LOGAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
NOVEMBER 21, 2017 - OPEN SESSION**

Russell Burke, Chairman opened the November 21, 2017 meeting of the Logan Township Municipal Utilities Authority at 7:00 pm stating that the meeting is being conducted in accordance with the requirements of the Open Public Meetings Act, with notices of all regularly scheduled meeting dates and place of meetings from February 1, 2017 to January 31, 2018 published in the Gloucester County Times and the Courier Post and submitted to the Logan Township Clerk for posting in the municipal building.

Pledge of Allegiance and a Moment of silence.

Roll Call/Attendance:

Chairman Burke, requested a roll call which revealed the following Members present:

Ray Guy, William Drew, Brian Toliver, Edward Hill and Russell Burke.

Other meeting attendees included: Joseph Slachetka, Solicitor, Timothy Bradley-Engineer, Michael Welding – Auditor, Christopher Langhart - Bond Counsel, Sherry Tracey - Financial Advisor, Christopher Whalen-Superintendent, Carly Schultz -Business Manager and Donna Hughes-Administrative Assistant.

Mr. Toliver arrived at the meeting at 7:14 p.m.

Mr. Burke suspended the regular order of business for the Board to open the meeting to the Public

On motion by Mr. Drew, seconded by Mr. Hill it was moved to open the meeting to the public

RECORDED VOTE: Aye: Mr. Guy, Mr. Drew, Mr. Hill and Mr. Burke
 Nay: None
 Abstain: None

MOTION CARRIED: 4-0-0

Mr. Langhart explained Resolutions 72-17 and 73-17 – Bond Resolution for financing the Plant Expansion Project.

On motion by Mr. Hill, seconded by Mr. Drew it was moved to close the meeting to the Public.

RECORDED VOTE: Aye: Mr. Guy, Mr. Drew, Mr. Hill and Mr. Burke
 Nay: None
 Abstain: None

MOTION CARRIED: 4-0-0

Approval of Minutes:

The minutes for the October 24, 2017 meeting were presented.

There were no questions.

On motion by Mr. Drew, seconded by Mr. Hill, it was moved to approve the minutes for the October 24, 2017 meeting.

RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke
 Nay: None
 Abstain: None
MOTION CARRIED: 5-0-0

Payment of Bills:

The bills presented for payment of the November 21, 2017 meeting were reviewed and discussed.

On motion by Mr. Hill seconded by Mr. Drew, it was moved to approve the November 21, 2017 bill list for all authorized bills.

RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke
 Nay: None
 Abstain: None
MOTION CARRIED: 5-0-0

Engineer's Report:

Mr. Bradley summarizes the current projects and key action items:

A letter dated October 26, 2017 was sent to LTMUA recommending approval of the F2 application for the DP Partners Building E Project located at 395 Pedricktown Road.

On motion by Mr. Drew, seconded by Mr. Toliver it was moved to approve the F2 application for the DP Partners Building E Project.

RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke
 Nay: None
 Abstain: None
MOTION CARRIED: 5-0-0

Kleinfelder recommends approval for the F1 application for the DP Partners Building Q Project located at 2650 Oldmans Creek Road.

On motion by Mr. Drew, seconded by Mr. Guy, it was moved to approve the F1 application for the DP Partners Building Q Project.

RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke
 Nay: None
 Abstain: None
MOTION CARRIED: 5-0-0

RESOLUTION 69-17 – 2018 AUTHORITY BUDGET RESOLUTION

On motion by Mr. Toliver, seconded by Mr. Drew, it was moved to approve the 2018 Authority Budget Resolution

RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke
Nay: None
Abstain: None
MOTION CARRIED: 5-0-0

RESOLUTION 70-17 AUTHORIZING THE LOGAN TOWNSHIP MUNICIPAL UTILITIES (LTMUA) AUTHORITY ENGINEER (KLEINFELDER) TO PREPARE BID SPECIFICATIONS FOR IMPROVEMENTS TO THE EFFLUENT FORCEMAIN REPLACEMENT PROJECT AUTHORIZED BY LTMUA RESOLUTION 67-17

On motion by Mr. Drew, seconded by Mr. Hill it was moved to authorize Kleinfelder to prepare bid specifications for improvements to the Effluent Forcemain Replacement Project authorized by LTMUA Resolution 67-17

RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke
Nay: None
Abstain: None
MOTION CARRIED: 5-0-0

RESOLUTION 71-17 AUTHORIZING A REVISION OF CONSTRUCTION ADMINISTRATION SERVICES REQUIRED OF REMINGTON & VERNICK ENGINEERS RELATED TO THE 0.5 MGD FACILITY EXPANSION (ETF-1 PROJECT) AND AUTHORIZING A TOTAL FEE NOT TO EXCEED \$119,500 FOR SUCH SERVICES LESS \$47,613 FOR COMPENSATION ALREADY PAID

On motion by Mr. Drew, seconded by Mr. Hill it was moved to authorize a revision of construction administration services by Remington & Vernick Engineers related to the 0.5 mgd Facility Expansion Project not to exceed \$119,500 for services less \$47,613 for compensation already paid.

RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke
Nay: None
Abstain: None
MOTION CARRIED: 5-0-0

RESOLUTION 72-17 AUTHORIZING ISSUANCE OF SEWER SYSTEM REVENUE BONDS

On motion by Mr. Drew, seconded by Mr. Hill, it was moved to authorize issuance of sewer system revenue bonds.

RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke
Nay: None
Abstain: None

MOTION CARRIED: 5-0-0

RESOLUTION 73-17 OF THE LTMUA DECLARING IT'S OFFICIAL INTENT TO REIMBURSE EXPENDITURES FOR PROJECT COSTS FROM THE PROCEEDS OF DEBT OBLIGATIONS.

On motion by Mr. Drew, seconded by Mr. Hill it was moved by the LTMUA declaring its official intent to reimburse expenditure for project costs from the proceeds of debt obligations.

RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke
Nay: None
Abstain: None

MOTION CARRIED: 5-0-0

Executive Director's Report:

Mr. Whalen says there was meeting with Woolwich Township discussing their Collection System and Plant upgrade. The Board determines they want the MUA to own the sewer line once it comes into Logan Township.

Mr. Whalen asks the Board for the MUA to switch to Premier Tech Solutions on a month-to-month-basis until there is a signed agreement with them. The Board agreed to the switch.

Mr. Whalen refers to the letter dated November 3, 2017 from Krista Bloomquist of the NJDEP. This letter states that after an inspection of the facility conducted on October 23, 2017, the LTMUA is in full compliance with applicable Department regulations and /or Permit conditions

Business Manager's Report:

Mrs. Schultz asks if there are any questions on her report. There were no questions. Mrs. Schultz says the proposed Budget for 2018 is due to the State of New Jersey by November 30th.

Mrs. Schultz states Dan Dell received a \$0.50/hour increase for completing the Intro to Wastewater Course

Superintendent's Report:

Mr. Whalen reports:

The LTMUA had to send sludge to ACUA for a few weeks since DELCORA was having plant issues. The cost to ACUA is higher than DELCORA.

Mr. Whalen states, the LTMUA applied for the NJWEA George W. Burke, Jr. Award for Safety.

Personnel Committee Report:

None

Committee Report:

None

Old Business:

None

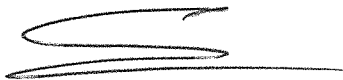
New Business:

None

On motion by Mr. Drew seconded by Mr. Hill, it was moved to adjourn the meeting at 7:47 p.m.

RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke
Nay: None
Abstain: None

MOTION CARRIED: 5-0-0



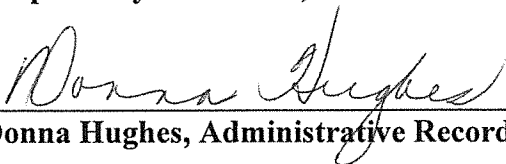
~~Russell Burke, Chairman~~

Edward W. Hill, Vice Chair



William Drew, Secretary/Treasurer

Respectfully Submitted,



Donna Hughes, Administrative Recorder

