

**LOGAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
JANUARY 24, 2017 - OPEN SESSION**

William Drew, Treasurer opened the January 24, 2017 meeting of the Logan Township Municipal Utilities Authority at 7:00 pm stating that the meeting is being conducted in accordance with the requirements of the Open Public Meetings Act, with notices of all regularly scheduled meeting dates and place of meetings from February 1, 2016 to January 31, 2017 published in the Gloucester County Times and the Courier Post and submitted to the Logan Township Clerk for posting in the municipal building.

Pledge of Allegiance and a Moment of silence.

Mr. Drew turns the meeting over to Mr. Hill.

Roll Call/Attendance:

Edward Hill, Vice Chairman requested a roll call which revealed the following Members present:

Art Smith, William Drew, Brian Toliver

Other meeting attendees included: Kenneth DiMuzio-Solicitor, Timothy Bradley-Engineer, Joseph Weber-Executive Director, Christopher Whalen-Superintendent, Carly Schultz- Business Manager, and Donna Hughes-Administrative Assistant. Russell Burke recorded as absent.

Approval of Minutes:

The minutes for the December 20, 2016 meeting were presented.
There were no questions.

On motion by Mr. Toliver seconded by Mr. Smith, it was moved to approve the minutes for December 20, 2016.

RECORDED VOTE: Aye: Mr. Smith, Mr. Drew, Mr. Toliver, and Mr. Hill
 Nay: None
 Abstain: None

MOTION CARRIED: 4-0-0

Payment of Bills:

The bills presented for payment of the January 24, 2017 meeting were reviewed and discussed.

On motion by Mr. Drew, seconded by Mr. Smith, it was moved to approve the January 24, 2017 bill list for all authorized bills.

RECORDED VOTE: Aye: Mr. Smith, Mr. Drew, Mr. Toliver, Mr. Hill
Nay: None
Abstain: None

MOTION CARRIED: 4-0-0

Engineer's Report:

Mr. Bradley reports:

Reviewed additional information for the F2 application that was provided for the DP Partners Warehouse Project located at 2651 Oldmans Creek Road and recommend approval for the F2 application.

On motion by Mr. Drew seconded by Mr. Hill, it was moved to approve the F2 application for the DP Partners Warehouse Project located at 2651 Oldmans Creek Road.

RECORDED VOTE: Aye: Mr. Smith, Mr. Drew, Mr. Toliver, Mr. Hill
Nay: None
Abstain: None

MOTION CARRIED: 4-0-0

The Cathodic Protection Improvements Project - reviewed drawings and as of 1/24/17 the project is underway.

Mr. Bradley refers to his letter dated January 13, 2017 requesting an amendment to the Effluent Force Main Replacement Project agreement for design and permitting services. Mr. Bradley explains for Kleinfelder to assist the LTMUA in obtaining low-interest funding for this project by NJEIFP, there will be an additional cost to the design budget. He explains the scope and cost of the work. The Board agrees to the additional \$33,800 for the design budget.

On motion by Mr. Smith, seconded by Mr. Toliver it was approved to amend the design budget by \$33,800 for the Effluent Force Main Replacement Project Agreement.

RECORDED VOTE: Aye: Mr. Smith, Mr. Drew, Mr. Toliver, Mr. Hill
Nay: None
Abstain: None

MOTION CARRIED: 4-0-0

Mr. Bradley explains his Technical Memorandum dated 1/23/17 to Joseph Weber regarding the geotechnical investigation for the Water Reclamation Facility Expansion Project. Mr. Bradley explains the initial testing done by R & V did not include consolidation testing of the clay layer. Kleinfelder is recommending this test be done and the cost for this work is estimated to be \$15,300.

On motion by Mr. Smith, seconded by Mr. Toliver it was approved for Kleinfelder to run the consolidation test.

RECORDED VOTE: Aye: Mr. Smith, Mr. Drew, Mr. Toliver, Mr. Hill
Nay: None
Abstain: None
MOTION CARRIED: 4-0-0

Solicitor's Report:

Mr. DiMuzio reports:

RESOLUTION 57-16 AUTHORIZING AN AMENDMENT TO THE SHARED SERVICES AGREEMENT TO PROVIDE ENGINEERING SERVICES FOR SPECIAL PROJECTS FOR THE TOWNSHIP OF LOGAN AND THE AUTHORITY

On motion by Mr. Smith, seconded by Mr. Drew, it was moved to approve Resolution 57-16 authorizing an amendment to the shared services agreement.

RECORDED VOTE: Aye: Mr. Smith, Mr. Drew, Mr. Toliver, Mr. Hill
Nay: None
Abstain: None
MOTION CARRIED: 4-0-0

RESOLUTION 58-16 LOGAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY END OF THE YEAR BUDGET TRANSFERS

On motion by Mr. Smith, seconded by Mr. Drew, it was moved to approve Resolution 58-16 authorizing end of the year budget transfers.

RECORDED VOTE: Aye: Mr. Smith, Mr. Drew, Mr. Toliver, Mr. Hill
Nay: None
Abstain: None
MOTION CARRIED: 4-0-0

RESOLUTION 59-16 ADOPTING THE LOGAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY CAPITAL BUDGET FOR THE FISCAL YEAR – FROM: 2/1/17 TO: 1/31/18

On motion by Mr. Drew, seconded Mr. Toliver, it was moved to adopt the LTMUA Capital Budget for the Fiscal year from 2/1/17 to 1/31/18

RECORDED VOTE: Aye: Mr. Smith, Mr. Drew, Mr. Toliver, Mr. Hill
Nay: None
Abstain: None
MOTION CARRIED: 4-0-0

RESOLUTION 60-16 DESIGNATING CARLY SCHULTZ, BUSINESS MANAGER, AS PUBLIC AGENCY COMPLIANCE OFFICER FOR THE YEAR 2017

On motion by Mr. Smith, seconded by Mr. Drew, it was move to authorize Carly Schultz as the Public Agency Compliance Officer for the year 2017

RECORDED VOTE: Aye: Mr. Smith, Mr. Drew, Mr. Toliver, Mr. Hill
Nay: None
Abstain: None

MOTION CARRIED: 4-0-0

Executive Director's Report:

Mr. Weber asks if the Board has any questions on his report. The Board had no questions.

Mr. Weber reports he met with the Mayor and Deputy Mayor of Woolwich Township on January 6, 2017 to discuss the options for Woolwich/AQUA to temporarily tie into our system for their development along Route 322. The Board is willing to listen but is authorizing Kenneth DiMuzio to work with Joseph Weber in regards to the easement.

On motion by Mr. Drew, seconded by Mr. Smith, it was moved to authorize Kenneth DiMuzio to work with Joseph Weber and Woolwich Township regarding the tie in to the LTMUA's system.

RECORDED VOTE: Aye: Mr. Smith, Mr. Drew, Mr. Toliver, Mr. Hill
Nay: None
Abstain: None

MOTION CARRIED: 4-0-0

Mr. Weber says he has been reviewing the surcharge rate that the MUA has been charging to the industries and determined the rate is too low. Mr. Weber explains the reasons for increasing the rate.

On motion by Mr. Drew, seconded by Mr. Toliver it was moved to authorize Joseph Weber to advertise to increase the surcharge rate.

RECORDED VOTE: Aye: Mr. Smith, Mr. Drew, Mr. Toliver, Mr. Hill
Nay: None
Abstain: None

MOTION CARRIED: 4-0-0

Mr. Weber says he received a status report today from R & V for the 0.5 MGD Expansion Project. R & V is requesting the LTMUA Board suspend the February 13, 2017 equipment delivery date and a new date will be provided by the next Board meeting. After discussing this, the Board is tabling this matter until Kenneth DiMuzio reviews the contract.

Business Manager's Report:

Mrs. Schultz asks if there are any questions on her report. There were no questions.

Superintendent's Report:

Mr. Whalen reports:

The plant is running well. Mr. Whalen says that he and Terry Kucenski organized the Maintenance garage and all the shelves. Mr. Whalen and Mr. Kucenski also took inventory of the storage and safety cabinets. The inventory will be put into the Maintenance program.

Mr. Whalen asks the Board if he can purchase equipment and have it come out of the current years' budget. The Board agrees provided the costs to do not exceed the amounts quoted.

Personnel Committee Report:

None

Committee Report:

None

Old Business:

None

New Business:

None

On motion by Mr. Smith, seconded by Mr. Toliver, it was moved to open the meeting to the Public

RECORDED VOTE: Aye: Mr. Smith, Mr. Drew, Mr. Toliver and Mr. Hill

Nay: None

Abstain: None

MOTION CARRIED: 4-0-0

On motion by Mr. Smith, seconded by Mr. Drew, it was moved to close the meeting to the Public

RECORDED VOTE: Aye: Mr. Smith, Mr. Drew, Mr. Toliver and Mr. Hill

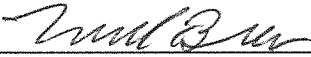
Nay: None

Abstain: None

MOTION CARRIED: 4-0-0

On motion by Mr. Hill seconded by Mr. Drew, it was moved to adjourn the meeting at 8:12 p.m.

RECORDED VOTE: Aye: Mr. Smith, Mr. Drew, Mr. Toliver and Mr. Hill
Nay: None
Abstain: None
MOTION CARRIED: 4-0-0



Edward Hill, Acting Chairman



William Drew, Secretary/Treasurer

Respectfully Submitted,



Donna Hughes, Administrative Recorder

