

**LOGAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
REORGANIZATION MEETING MINUTES
FEBRUARY 25, 2014-OPEN SESSION**

The Executive Director Joseph Weber opened the February 25, 2014, Reorganization meeting of the Logan Township Municipal Utilities Authority at 7:00 pm stating that the meeting is being conducted in accordance with the requirements of the Open Public Meetings Act, with notices of all regularly scheduled meeting dates and place of meetings from February 1, 2014 to January 31, 2015 published in the Gloucester County Times and the Courier Post and submitted to the Logan Township Clerk for posting in the municipal building.

Pledge of Allegiance and a moment of silence

Roll Call/Attendance:

The Executive Director-Joseph Weber requested a roll call, which revealed the following Members present: Edward Hill, Russell Burke, Frank Servais, and Art Smith. Edward Bickerdyke was recorded as absent.

Other meeting attendees included: Kenneth DiMuzio-Solicitor, Timothy Bradley-Engineer, Christopher Whalen-Superintendent, Carly Schultz- Business Manager, and Donna Hughes-Administrative Assistant.

On motion by Mr. Burke, seconded by Mr. Smith, it was moved to suspend regular order of business to permit election of Officers and to administer the Oath of Office to Frank Servais.

RECORDED VOTE: Aye: Mr. Burke, Mr. Smith, Mr. Hill, and Mr. Servais

Nay: None

Abstain: None

MOTION CARRIED: 4-0-0

The LTMUA was presented with a Resolution, appointing Mr. Frank Servais to the LTMUA Board for a five-year term. Mr. DiMuzio read the Oath of Office, repeated by Mr. Servais. Upon completion of reading the Oath of Office, Mr. Servais was confirmed in his reappointment to the LTMUA Board for another term of five years beginning February 1, 2014 through January 31, 2019.

Nominations for Board positions:

Mr. Weber requested a motion for nomination for Chairperson. Mr. Burke nominated Mr. Servais as Chairperson. On motion by Mr. Burke, seconded by Mr. Hill, it was moved to appoint Mr. Servais as the LTMUA Chairperson for the fiscal year February, 2014 through January 31, 2015. All were in favor of the vote except Mr. Servais who abstained. The board members and other attendees congratulated Chairperson Servais.

On motion by Mr. Burke, seconded by Mr. Smith it was moved to close the nomination for Chairperson.

the December board meeting which will be held on December 16, 2014

- Resolution 03-14:** Appointing the COURIER POST and SOUTH JERSEY MEDIA GROUP as the Official Newspapers
- Resolution 04-14:** Authorizing the Executive Director (Joseph Weber) to act as the Authorized Representative
- Resolution 05-14:** Establishing the agenda of the regular meetings
- Resolution 06-14:** Establishing fees for copies of reports and documents
- Resolution 07-14:** Appointing Fulton Bank as Depository and Operating Account Bank
- Resolution 08-14:** Appointing Bowman & Company LLP. as Auditor for a term of one (1) year
- Resolution 09-14:** Appointing Trustee to invest in Investment Securities
- Resolution 10-14:** Authorizing various purchases under state contract
- Resolution 11-14:** Authorizing wage increases for employees
- Resolution 12-14:** Appointing Fulton Bank as its escrow agent
- Resolution 13-14:** Authorizing the Executive Director & Business Manager to execute checks
- Resolution 14-14:** Authorizing Board Members to execute checks
- Resolution 15-14:** Appointing Kleinfelder East, Inc. as the Engineer for a term of two (2) years
- Resolution 16-14:** Establishing a Cash Management Plan
- Resolution 17-14:** Authorizing participation in the NJ Cooperative Purchasing Program
- Resolution 18-14:** Ginsey Homes Escrow Closeout
- Resolution 19-14:** Centerpoint Associates-UV/Disc Filter Project Change Order #7
- Resolution 20-14:** Risk Management Consultant Agreement

On motion by Mr. Burke, seconded by Mr. Smith, it was moved to approve Resolutions 01-14 through 20-14 all were in favor of the vote.

ROLL CALL WAS TAKEN FOR THE ABOVE RESOLUTIONS

RECORDED VOTE: Aye: Mr. Burke, Mr. Smith, Mr. Hill, and Mr. Servais
Nay: None
Abstain: None

MOTION CARRIED: 4-0-0

Executive Director's Report:

Mr. Weber asks if there are any questions on his report that he can answer. Mr. Weber reports that the valve actuator with timer was ordered to control flow to plant #1 process units. This valve actuator with timer will keep the valve clear and influent flow as even as possible. The second part of the system will be a MAG flow meter to regulate the flow to plant #1 to improve the Food to Mass ratio to help control the process and help with filamentous problems we have been experiencing.

Business Manager's Report:

Mrs. Schultz asks if there are any questions on her report that she can answer. There were no questions.

Superintendent's Report:

Mr. Whalen reports the staff continues to attend JIF Safety training. Mr. Whalen states tomorrow he, Mrs. Schultz, and Mr. Weber will be attending the MEL/JIF Safety Awards Breakfast where the MUA will receive a 15-year Accident Free Safety Award for no lost time due to injuries. Mr. Servais and Mr. Burke congratulate Mr. Whalen and staff for this remarkable achievement. Mr. Burke says, "This has been a busy and challenging year for the MUA". Mr. Burke addressed management and stressed the importance of good leadership. He acknowledged management for setting the standards and the staff for following their lead. He wanted them to know their leadership abilities and positive influence do not go unnoticed by the Board.

Correspondence:

None

Personnel Committee Report:

None

Construction Committee Report:

None

Old Business:

None

New Business:

None

On motion by Mr. Burke, seconded by Mr. Smith, it was moved to open the meeting to the public.

RECORDED VOTE: Aye: Mr. Burke, Mr. Smith, Mr. Hill, and Mr. Servais
Nay: None
Abstain: None

MOTION CARRIED: 4-0-0

On motion by Mr. Burke, seconded by Mr. Hill, it was moved to close the meeting to the public.

RECORDED VOTE: Aye: Mr. Burke, Mr. Smith, Mr. Hill, and Mr. Servais
Nay: None
Abstain: None

MOTION CARRIED: 4-0-0

On motion by Mr. Hill, seconded by Mr. Burke, it was moved to adjourn the meeting at 7:44 p.m.

RECORDED VOTE: Aye: Mr. Burke, Mr. Smith, Mr. Hill, and Mr. Servais
Nay: None

Abstain: None

MOTION CARRIED: 4-0-0

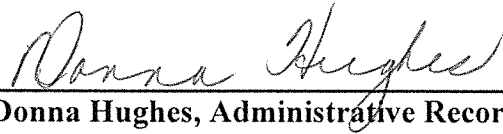


Frank Servais, Chairperson



Russell Burke, Secretary/Treasurer

Respectfully Submitted,



Donna Hughes, Administrative Recorder