

**LOGAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY  
MEETING MINUTES  
December 16, 2014 - OPEN SESSION**

Chairperson Frank Servais opened the December 16, 2014 meeting of the Logan Township Municipal Utilities Authority at 7:00 pm stating that the meeting is being conducted in accordance with the requirements of the Open Public Meetings Act, with notices of all regularly scheduled meeting dates and place of meetings from February 1, 2014 to January 31, 2015 published in the Gloucester County Times and the Courier Post and submitted to the Logan Township Clerk for posting in the municipal building.

**Pledge of Allegiance and a Moment of silence.**

**Roll Call/Attendance:**

Chairperson Servais requested a roll call which revealed the following Members present: Russell Burke, Art Smith, and Frank Servais. Edward Hill and Edward Bickerdyke recorded as absent.

Other meeting attendees included: Christie Nastasi -Solicitor, Timothy Bradley-Engineer, Joseph Weber-Executive Director, Carly Schultz-Business Manager, and Donna Hughes-Administrative Assistant, Christopher Whalen-Superintendent recorded as absent.

**Approval of Minutes:**

The minutes for November 25, 2014 meeting were presented.

There were no questions.

On motion by Mr. Smith, seconded by Mr. Servais, it was moved to approve the minutes for November 25, 2014.

RECORDED VOTE: Aye: Mr. Smith, and Mr. Servais  
Nay: None  
Abstain: Mr. Burke

MOTION CARRIED: 2-0-1

**Payment of Bills:**

The bills presented for payment of the December 16, 2014 Bill List were reviewed and discussed.

On motion by Mr. Burke, seconded by Mr. Smith, it was moved to approve the December 16, 2014 bill list for all authorized bills.

RECORDED VOTE: Aye: Mr. Burke, Mr. Smith, and Mr. Servais  
Nay: None  
Abstain: None

MOTION CARRIED: 3-0-0

**Engineer's Report:**

Mr. Bradley reports:

Tochi Consulting Engineers performed construction inspections for the Amazon Warehouse Facility project located at 2277 Center Square Road and the LaBrea Bakery Plant Project located at 11 Technology Drive, Logan Township, NJ.

The F2 application and related documents were reviewed and discussed with the applicant's engineer for the Commodore Business Center Project located along Commodore Drive in Logan Township.

The F2 application and related documents were received and began review for the Camping World project located at 600-602 Heron Drive in Logan Township.

The Jefferson Lane Entrance Reconfiguration project - coordinated a geotechnical (soil borings) investigation associated with the retaining walls.

**Solicitor's Report:**

Ms. Nastasi presented the following resolution:

RESOLUTION 40-14 AUTHORIZING AMENDMENT TO ADD GEOTECHNICAL SERVICES TO LOGAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY ENGINEER'S CONTRACT FOR DESIGN SERVICES FOR THE JEFFERSON LANE ENTRANCE RECONFIGURATION PROJECT IN LOGAN TOWNSHIP, GLOUCESTER COUNTY, NEW JERSEY

On motion by Mr. Burke, seconded by Mr. Smith, it was moved to approve Resolution 40-14 authorizing amendment to add Geotechnical Services to Logan Township Municipal Utilities Authority Engineer's contract for design services for the Jefferson Lane Entrance Reconfiguration Project in Logan Township, Gloucester County, New Jersey

RECORDED VOTE: Aye: Mr. Burke, Mr. Smith, and Mr. Servais  
Nay: None  
Abstain: None

MOTION CARRIED: 3-0-0

**Executive Director's Report:**

Mr. Weber reports the MUA had a DEP Inspection on December 10, 2014 and everything was good. Mr. Burke asks what types of things does the inspector look at. Mr. Weber answers lab results, records, DMRs and run tests on our effluent waters.

**Business Manager's Report:**

Mrs. Schultz asks if there are any questions on her report. The Board has no questions.

**Superintendent's Report:**

Mr. Whalen was absent; however, he submitted his report to the Board. Mr. Weber offered to answer any questions regarding Mr. Whalen's report. The Board had no questions.

**Correspondence:**

None

**Personnel Committee Report:**

None

**Construction Committee Report:**

None

**Old Business:**

None

**New Business:**

None

On motion by Mr. Burke, seconded by Mr. Smith, it was moved to open the meeting to the public.

RECORDED VOTE: Aye: Mr. Burke, Mr. Smith, and Mr. Servais  
Nay: None  
Abstain: None

MOTION CARRIED: 3-0-0

On motion by Mr. Burke, seconded by Mr. Smith, it was moved to close the meeting to the public.

RECORDED VOTE: Aye: Mr. Hill, Mr. Smith, and Mr. Servais  
Nay: None  
Abstain: None

MOTION CARRIED: 3-0-0

On motion by Mr. Burke, seconded by Mr. Smith, it was moved to adjourn the meeting at 7:18p.m.


RECORDED VOTE: Aye: Mr. Burke, Mr. Smith, and Mr. Servais  
Nay: None  
Abstain: None

MOTION CARRIED: 3-0-0

  
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**Frank Servais, Chairperson**

  
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**Russell Burke, Secretary/Treasurer**

**Respectfully Submitted,**

  
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**Donna Hughes, Administrative Recorder**