

**LOGAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
AUGUST 22, 2017 - OPEN SESSION**

Russell Burke, Chairman opened the August 22, 2017 meeting of the Logan Township Municipal Utilities Authority at 7:00 pm stating that the meeting is being conducted in accordance with the requirements of the Open Public Meetings Act, with notices of all regularly scheduled meeting dates and place of meetings from February 1, 2017 to January 31, 2018 published in the Gloucester County Times and the Courier Post and submitted to the Logan Township Clerk for posting in the municipal building.

Pledge of Allegiance and a Moment of silence.

Roll Call/Attendance:

Chairman Burke, requested a roll call which revealed the following Members present:

Ray Guy, William Drew, Brian Toliver, Edward Hill and Russell Burke.

Other meeting attendees included: Kenneth DiMuzio Solicitor, Timothy Bradley-Engineer, Christopher Whalen-Superintendent, and Donna Hughes-Administrative Assistant. Carly Schultz recorded as absent.

Approval of Minutes:

The minutes for the July 25, 2017 meeting were presented.
There were no questions.

On motion by Mr. Drew, seconded by Mr. Guy, it was moved to approve the minutes for the July 25, 2017 meeting.

RECORDED VOTE: Aye: Mr. Guy, Mr. Drew, and Mr. Burke
 Nay: None
 Abstain: Mr. Toliver

MOTION CARRIED: 3-0-1

Mr. Hill arrived at the meeting at 7:10 p.m.

Payment of Bills:

The bills presented for payment of the August 22, 2017 meeting were reviewed and discussed.

On motion by Mr. Drew seconded by Mr. Hill, it was moved to approve the August 22, 2017 bill list for all authorized bills.

RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke
 Nay: None
 Abstain: None

MOTION CARRIED: 5-0-0

Engineer's Report:

Mr. Bradley summarizes the current projects and key action items:

The Protective Coating Replacement Project is now complete.

The Cathodic Protection Improvements Project – the testing results of the pipe joint bonding were received; the pipe joint bonding was successful.

Mr. Bradley refers to the letter he sent the LTMUA on August 11, 2017 regarding the Proposal for Headworks Upgrade Evaluation. The letter states the Scope of Work for evaluating whether to repair or replace the Headworks. The total fee for the Scope of Work is \$24,530.

On motion by Mr. Drew seconded by Mr. Hill, it was moved to have Kleinfelder evaluate the Headworks Upgrade at the cost of \$24,530.

RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke
 Nay: None
 Abstain: None

MOTION CARRIED: 5-0-0

Mr. Bradley explains the NJEIT financing loan application rating process.

On motion by Mr. Hill seconded by Mr. Drew, it was moved to obtain a bond rating from Standard & Poors or Moodys.

RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke
 Nay: None
 Abstain: None

MOTION CARRIED: 5-0-0

Solicitor's Report:

Mr. DiMuzio presented the following resolutions:

RESOLUTION 43-17 – RESOLUTION OF THE LOGAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY INCREASING THE SALARIES OF THE SUPERINTENDENT AND BUSINESS MANAGER.

Resolution 43-17 was approved at the July 22, 2017 LTMUA Board meeting.

RESOLUTION 44-17 – AWARDING A CONTRACT TO RUSSELL REID WASTE HAULING AND DISPOSAL SERVICE CO., INC. FOR SLUDGE HAULING AND DISPOSAL IN LOGAN TOWNSHIP, GLOUCESTER COUNTY, NEW JERSEY

On motion by Mr. Drew seconded by Mr. Hill, it was moved to award a contract to Russell Reid Waste Hauling and Disposal Service Co., Inc. for sludge hauling and disposal

RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke
Nay: None
Abstain: None
MOTION CARRIED: 5-0-0

RESOLUTION 45-17 – AUTHORIZING AMENDMENTS UPDATING THE LOGAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY PERSONNEL POLICIES AND PROCEDURES MANUAL

On motion by Mr. Drew seconded by Mr. Hill, it was moved to authorize amendments updating the Logan Township Municipal Utilities Authority Personnel Policies and Procedure Manual

RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke
Nay: None
Abstain: None
MOTION CARRIED: 5-0-0

RESOLUTION 46-17 – AUTHORIZING A MEETING CLOSED TO THE PUBLIC

On motion by Mr. Drew seconded by Mr. Guy, it was moved to authorize a meeting closed to the public

RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke
Nay: None
Abstain: None
MOTION CARRIED: 5-0-0

RESOLUTION 47-17 – AUTHORIZING THE TRANSFER OF FOUR (4) CONNECTION UNITS FROM RAYKEN DEVELOPMENT LLC TO JPO LEXINGTON FOR USE AT PROPERTY KNOWN AS BUILDING 16, LEXINGTON MEWS AT WEATHERBY, PLATE 3, BLOCK 3, LOT 7 & BLOCK 4, LOT 3 ON THE WOOLWICH TOWNSHIP TAX MAP

On motion by Mr. Drew, seconded by Mr. Hill, it was moved to authorize the transfer of four (4) connection units from Rayken Development LLC to JPO Lexington.

RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke
Nay: None
Abstain: None
MOTION CARRIED: 5-0-0

RESOLUTION 48-17 – RESOLUTION RECAPTURING FIFTEEN (15) CAPACITY UNITS

On motion by Mr. Drew seconded by Mr. Guy it was moved to recapture fifteen (15) capacity units

RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke
Nay: None
Abstain: None
MOTION CARRIED: 5-0-0

RESOLUTION 49-17 – AUTHORIZING THE TRANSFER OF ONE HUNDRED THIRTY-FOUR (134) SEWER CONNECTION UNITS FROM DP PARTNERS LOGAN I, LLC TO LOGAN VII P, LLC (OWNER AND LANDLORD) FOR USE BY AMAZON.COM.DEDC, LLC, TENANT, AT 2651 OLDMANS CREEK ROAD, IN LOGAN TOWNSHIP, GLOUCESTER COUNTY, NEW JERSEY

On motion by Mr. Drew seconded by Mr. Hill, it was moved to authorize the transfer of one hundred and thirty-four (134) sewer connection units from DP Partners Logan I to Logan VII P for use by Amazon.com

RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke
Nay: None
Abstain: None
MOTION CARRIED: 5-0-0

RESOLUTION 50-17 – AUTHORIZING THE TRANSFER OF TWENTY-FIVE (25) SEWER CONNECTION UNITS FROM DP PARTNERS LOGAN I, LLC TO CHELTEN HOUSE PRODUCTS, INC., IN LOGAN TOWNSHIP, GLOUCESTER COUNTY, NEW JERSEY

On motion by Mr. Guy seconded by Mr. Drew, it was moved to authorize the transfer of twenty-five (25) sewer connection units from DP Partners to Cheltenham House Products, Inc.

RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke
Nay: None
Abstain: None
MOTION CARRIED: 5-0-0

RESOLUTION 51-17 – RESOLUTION OF THE LOGAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY APPROVING THE CONSOLIDATED JOB DESCRIPTIONS FOR THE LTMUA SUPERINTENDENT AND BUSINESS MANAGER

On motion by Mr. Drew seconded by Mr. Hill, it was moved to approve the consolidated job descriptions for the LTMUA Superintendent and Business Manager

RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke
Nay: None
Abstain: None
MOTION CARRIED: 5-0-0

It was moved to go into closed session at 8:04 p.m.

On motion by Mr. Drew seconded by Mr. Hill, it was moved to go out of closed session at 8:09 p.m.

RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke
Nay: None
Abstain: None
MOTION CARRIED: 5-0-0

On motion by Mr. Drew seconded by Mr. Hill, it was moved to increase Terrence Kucenski's salary.

RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke
Nay: None
Abstain: None
MOTION CARRIED: 5-0-0

Executive Director's Report:

Mr. Whalen reports:

The Sludge bids were opened on 8/8/17. Russell Reid Waste Hauling and Disposal Service Co. won the bid.

The .5 mgd upgrade project went out to bid on 8/3/17, the bid opening is scheduled for 9/7/17.

Business Manager's Report:

Mrs. Schultz's report was presented to the Board. The Board had no questions.

Superintendent's Report:

Mr. Whalen reports:

The plant is running very well.

The MUA had a JIF Inspection on 8/17/17 and the MUA was in compliance. The Inspector said the MUA was the best in compliance safety.

Personnel Committee Report:

None

Committee Report:

None

Old Business:

None

New Business:

None

On motion by Mr. Hill seconded by Mr. Drew, it was moved to open the meeting to the public

RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke
Nay: None
Abstain: None

MOTION CARRIED: 5-0-0

On motion by Mr. Drew seconded by Mr. Hill, it was moved to close the meeting to the public

RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke
Nay: None
Abstain: None

MOTION CARRIED: 5-0-0

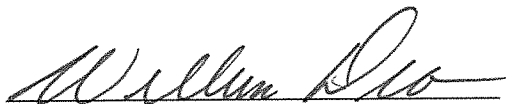
On motion by Mr. Hill seconded by Mr. Drew, it was moved to adjourn the meeting at 8:13 p.m.

RECORDED VOTE: Aye: Mr. Guy, Mr. Toliver, Mr. Drew, Mr. Hill and Mr. Burke
Nay: None
Abstain: None

MOTION CARRIED: 5-0-0




Russell Burke, Chairman



William Drew, Secretary/Treasurer

Respectfully Submitted,



Donna Hughes, Administrative Recorder

